



The ordering window for September meals will open **Wednesday, August 11th and be open through Sunday, August 22nd**. Please remember that lunch service will not begin until **Tuesday, September 7th**.

The steps are easy:

1. To register log-on to the Love-a-Lunch website, www.lovealunch.com, and go to the *Order School Lunches* tab.
2. As a customer you will enter your DMIS **confidential access code, DMIS2010BY**.
3. You will be directed to a page to register your information along with a password.
4. Once you have registered your information you will go to *My Account* and you will be able to add your student and select the appropriate teacher during the open window.
5. After adding your student click the *Menu* button and the monthly calendar will populate. There is an option to print a preview menu if you would like.
6. Select your choices for the month and be sure to complete your order.
7. As a confirmation your order was successful you will receive an email with an order number and order total. Also, when you pull up the monthly menu for your child the menu will now be blue. You will be able to print this page to have as a recap of what was ordered.
8. Going forward to access the site you will simply enter your email address and password and you're set to go.

Should you have any questions, please contact Customer Service at Love-a-Lunch through email, customerservice@lovealunch.com or phone, 303-468-8263.